

I. CALL TO ORDER 6:05 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Brett Hunter, Leon Holmes Sr, and Gene Cordes; Town Administrator Heidi Carlson; and resident Bob Carr. All rose for the Pledge of Allegiance

II. ANNOUNCEMENTS

1. Jeanne Nygren talked with Steve Tomasz last week about the Town Hall chimney repair work, and he indicated he will be ready to start in about a month.
2. New Town clerk hours begin on August 19, 2014 and include earlier hours on Tuesday, later hours on Thursday, and opening later on Wednesday. The new hours:
 - Closed Monday (same)
 - Tuesday 7:30 am to 3:00 pm (open one and a half hour more in the morning)
 - Wednesday 12 noon to 7:00 pm (open three less hours in the morning)
 - Thursday 9:00 am to 5:00 pm (open two hours more in the afternoon)
 - Friday 9:00 am to 12 noon (same)
 - One Saturday a month (same) – these hours are extremely underutilized and are being evaluated for a couple more months to see the number of patrons.

III. LIAISON REPORTS

1. Planning Board 07/16 – Hunter said there was nothing to report, they had a short meeting that evening.
2. Energy Committee 07/22 – Cordes reported that the Energy Committee had worked on the Aggregated Electricity Supply and that there were a few edits. We are waiting for the School Board to make a decision about their being included as well. The Committee also had a conference call with a man who is installing pellet boilers in public buildings and they got a great deal of information from the vendor. Lastly the Committee talked about an RFP for the Town Hall heating system.
3. Zoning Board 07/22 – The meeting held was only a work session.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 10 July 2014. Motion was made by Cordes to approve the minutes of 10 July 2014 with typographical corrections. Holmes Sr seconded and the vote was approved 2-0-1 with Hunter abstaining.

V. SCHEDULED AGENDA ITEMS

At 6:15 pm Bob Carr met with the Board to provide an updated on his financing options in terms of payment on outstanding property taxes. He also discussed with the Board the zoning status of his property, which is a two family. He is working with the Town's Assessor on the status. Carr will plan to meet with the Board again on September 18, 2014.

At 6:20 pm Selectmen met with Stacy Phillips and Emmy Murphy who own property at 77 South Road. They came to the meeting this evening to provide an update on the status of the outstanding swale issue (from spring rains). Phillips explained that they are in the process of having a new septic system installed and when the contractor is on site for this work, he will also finish the swale, and this is anticipated to be done within two weeks. Phillips said that she is also still working on outstanding items from her barn permit. She indicated that she has received State approve this week for the septic system work and the contractor will be there shortly.

Selectmen asked Phillips to contact Bob Meade when the work is done so that he can view the site. The owners agreed. It was determined that they would get back to the Board via an email to Carlson, no later than August 15th so the Board can have an update and hopefully information that the work is complete, but their meeting of August 21, 2014.

They were thanked for the update and left the meeting at 6:28 pm.

6:45 pm Public Input - none

At 7:10 pm Matthew Thomas met with the Board to review the recent 250th Celebration. They estimate that they had 4,500 people participating during the four day event in June 2014 and approximately 2,000 for the fireworks on Saturday night. The only glitch was that the tug-o-war rope broke, and the North vs South competition ended in a draw!

Thomas said that they managed money economically and got some breaks from vendors, leaving the Committee with approximately \$9,000 left over, mostly thanks to the sale of souvenir booklets, souvenirs, and the ads.

The 250th Committee had a meeting on Tuesday night this week and the Committee decided how to use the money for community projects. They opted to appropriate sums to the following community projects:

1. \$500 to plant trees or flower bushes in cemeteries, Methodist Church and on town properties (Memorial WW II tree that was removed a few years ago).
2. \$650 to make signage for the cemeteries (name plates to include dates they were established for four cemeteries Village, Sleeper, Leavitt, Smith (Pettengill); and if any excess, for historic markers in other locations in Town;
3. \$500 to the Fremont Fire Association to thank them for all they did;
4. \$1,000 to another (future) Fremont Scholarship Pageant. There was discussion that this and other donated funds for a future pageant would be put into trust fund to be in the care of the Trustees of Trust Funds
5. \$2,500 for an educational DVD history of Fremont to be able to show at Town Functions and at School and Community Events; to cover all of the historic events of the Town in an orderly fashion.
6. \$1,000 to the Fremont Historical Society Museum toward electricity and to purchase items on ebay if they see fit that is historically pertinent to Fremont
7. \$1,500 toward a two sided historical marker one side brief history of Fremont, other side history of Black Rocks village to be located in the Black Rocks Park.

The remainder of funds would be used to finish any of the other projects (as cushion money).

Cordes then offered his personal opinion that the Committee did an outstanding job and that the Board wanted to get to one of their meetings to let them know in person. Other Selectmen agreed and their next meeting date of September 16, 2014.

Selectmen thanked Thomas for his time and he left the meeting at 7:40 pm.

At that time, Selectmen met with Fire Chief Richard Butler. Butler presented information regarding options for a tank replacement for Tank 1, which is currently leaking. The Department is proposing to dispose of Tank 5 and be able to use any fund realized to replace the tank, because the leaking tank was an unanticipated repair that cannot be funded within the current year operating budget. The Board discussed provisions of RSA RSA 31:95-b.

An RFP has been drafted to sell Tank 5 by sealed bid. This was reviewed by Butler and Board members.

Bulter said that the Truck Committee is working again on a replacement fire truck for the 2015 Town Meeting. There was discussion again about the type of truck to purchase and options to present more information to voters about the need for this equipment.

Butler said that a Knox Box has been purchased for the Highway Shed. Butler will work with the Highway Department employees to get it installed.

With no further discussion items, Chief Butler left the meeting at 8:15 pm.

VI. OLD BUSINESS

1. Selectmen reviewed the Cable Television Committee tasking used by the Town of Raymond. Some edits will be done to tailor it to Fremont. Selectmen decided to advertise for a five member Committee, to include a Selectmen's Representative, School Board Representative, three community members (with potential for two alternate members).

The Board asked to have the basic functions added to an article in the August Newsletter to solicit interest from the community. There are currently two Fremont residents who are interested in the Advisory Committee who are working on the bulletin board.

2. There was discussion about the Library roof options, including that one contractor this week indicated a potential ventilation problem. Any contractor is also asked to include vent options in their proposal.

3. Electricity RFP – An email from Superintendent Cox-Buteau indicated that the School District is interested, and it will be on the School Board's agenda for discussion on August 19th. A copy of the draft will be sent to the SAU Office for review, and the RFP will be prepared with comments from Energy Committee members as well as the School Board.

4. Tuck Drive monumentation – Selectmen reviewed a proposal from Beals Associates for the marker replacement at the corner of lot 06-064.003. Cordes moved to accept the proposal from Beals Associates (who did the original survey work) in the amount of \$250 and to have Hunter sign the proposal on behalf of the Town. Hunter seconded and the vote was unanimously approved 3-0.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest in the amount of \$530,986.46 for the current week dated 24 July 2014. Hunter moved to approve the manifest. Cordes seconded and the vote was unanimously approved 3-0.

It is noted for the minutes that in accordance with the vote on 10 July 2014, Board members reviewed and signed the payroll \$22,473.77 and vendor \$234,578.37 manifests dated 18 July 2014 on 16 July 2014. Board members also reviewed bills that day for payment this week.

The Board decided that they would continue this process throughout the summer, and next week would use the same process to approve the accounts payable; and the following non-meeting week for payroll and accounts payable.

2. Selectmen reviewed bills and invoices for payment.

3. Selectmen reviewed the folder of incoming correspondence; and reviewed and signed outgoing correspondence to Marguerite Matthews.
4. Selectmen approved a request for a second toter for medical need on Cavil Mill Road.
5. Selectmen reviewed and approved the August Newsletter. Articles need to be added to include the RFP for liquidation of the Fire Department's Tank 5, and for the purpose of the Cable Advisory Committee, seeking volunteers.
6. Selectmen discussed a donation to the Fremont Historical Society in memory of Jean Ragonese, in lieu of sending flowers to the funeral. Motion was made by Hunter to approve \$100 to the Fremont Historical Society. Cordes seconded and the vote was unanimously approved 3-0.
7. Selectmen reviewed and signed an Intent to Excavate for parcel 06-039.001 owned by Mark & Laurie Pitkin. Pitkin is excavating for a pond on the property at 9 Squire Road, and is also meeting with the Planning Board in terms of the Town's Excavation Regulations.
8. Budget information is being circulated to Departments. Selectmen suggested that as criteria for 2015, Departments consider no wage increases; with options for 1% and 2%. The asked for separate numbers for wages at different increments to see the overall effects of the different percentages. It is unknown what the current cost of living estimate is.
9. Selectmen reviewed and approved an Intent to Cut for parcel 03-169.00A with access via Blackberry Lane in Raymond.
10. The Board discussed performance evaluations, using a specific form, and options for that form. The Board will ask Chief Twiss about the forms he is using at the Police Department. The Board also asked to see the Chief about the process he is using and forms.

The Board asked Carlson to review old forms/templates and send them out to members to review.

The Board asked for review of the Personnel Policy to be scheduled for in one month.

11. Carlson advised the Board she had attended a NH BTLA hearing yesterday on behalf of the Town, with Town Assessor Joe Lessard of MRI. The Board issues a decision in 30-45 days to the Town and the landowner.

12. Selectmen declined adding an advertising link to the Town's website regarding commercial real estate through Zillow.

VIII. NON-PUBLIC SESSION NH RSA 91-A - none

The next regular Board meeting will be held on Thursday August 7, 2014 at 6:00 pm.

IX. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board, motion was made by Holmes Sr to adjourn the meeting at 9:10 pm. Cordes seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson, Town Administrator